



“OPT-OUT” NOTICE

Dear Parent/Guardian:

I am sending a short but important note about “Directory information” (as defined below) at The Learning Choice Academy. Directory information may be released to requesters in limited circumstances by The Learning Choice Academy without additional notice unless you timely “opt out” of such disclosures in writing.

While state and federal law allow for directory information to be disclosed to any requesters, except those who intend to use the information for commercial purposes, our school policy is to not release directory information without prior parent/guardian consent except to requestors that engage in information dissemination or political advocacy related to California Charter Schools.

If you do not want The Learning Choice Academy to disclose your contact and other directory information from your child's records to such persons or entities without your prior written consent, you must notify us in writing by **September 14, 2018**.

The Learning Choice Academy has designated the following information as directory information:

- Parents'/guardians' names;
- Address;
- Electronic mail address;
- Phone number;
- Dates of attendance;
- Participation in officially recognized activities and sports;
- Weight and height of members of athletic teams;
- Degrees, honors, and awards received; and
- The most recent educational agency or institution attended

Thank you for your cooperation and attention to this policy.

Sincerely,
Debi Gooding, Executive Director

The Learning Choice Academy - Directory Information OPT-OUT. Due: 09/14/18. Please Print.

I opt out of the Directory Information being shared with CCSA.

Family Name: _____

Student Name(S): _____

Parent Signature: _____